



City of  
**Campbell  
River**

# MISCELLANEOUS FEES AND CHARGES BYLAW

**BYLAW Number 3397, 2009**

**Consolidated Version**

# BYLAWS



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Cover photo by Toni Falk



The “QR code” to the left provides quick access to the Campbell River website <http://www.campbellriver.ca> using a mobile QR code reader app.



## **Miscellaneous Fees and Charges Bylaw No. 3397, 2009**

**Revised: May 11, 2023**

**Consolidated for Convenience Purposes  
to include Bylaw No. 3587, 2015, 3775,  
3817, 3838, 3855, 3905**

This bylaw is a 'consolidated' version and includes amendments up to the date listed in the bylaw heading. It is placed on the Internet for convenience only, is not the official or legal version, and should not be used in place of certified copies which can be obtained through the Office of the City Clerk at City Hall. Plans, pictures, other graphics or text in the legal version may be missing or altered in the electronic version.

### **PURPOSE**

This bylaw sets out the rates for miscellaneous fees for services or goods supplied by the City of Campbell River.

The Council of the City of Campbell River enacts as follows:

**PART 1: Title**

**1.0** This bylaw may be cited for all purposes as **Miscellaneous Fees and Charges Bylaw No. 3397, 2009.**

**PART 2: Miscellaneous**

Amd Bylaw 3587 10/15

**2.0** This Bylaw shall apply to anyone who requires a service or goods supplied by the City of Campbell River provided for in this Bylaw.

**2.1** Schedules “A”, “B” and “C” attached hereto are hereby declared to be a part of this Bylaw.

**2.2** Charges shall be enumerated in Schedules “A”, “B” and “C” and shall be payable in cash.

**2.3** Amounts are exclusive of all taxes.

**PART 3: Repeal**

**3.1** Miscellaneous Fees and Charges Bylaw No. 2125, 1993 is hereby Repealed.

READ THE FIRST TIME this 1st day of December, 2009  
READ THE SECOND TIME this 1st day of December, 2009  
READ THE THIRD TIME this 1st day of December, 2009  
ADOPTED this 15th day of December, 2009

Original signed by:

**Charlie Cornfield**

**MAYOR**

**Peter F. Wipper**

**DEPUTY CITY CLERK**

## SCHEDULE "A"

1.	Copies of Extracts of Minutes and bylaws	\$0.50/page
2.	DVD copies of Council Minutes	\$20.00
3.	a) Duplicate Tax Notice (At time of annual billing) b) Provision of Tax Information for Mortgage Co.	\$7.50 \$5.00/folio
4.	Tax Information Search Fee (require prepayment for written information, no charge to property owner when request made in person)	\$20.00
5.	Prior year's Tax Information Search Fee Manual search of non-computerized records	\$30.00/hour \$30.00/hour, minimum ½ hour
6.	Fee for returned cheques.	\$25.00
7.	Fee for placing a stop payment order and replacing cheques	\$25.00
8.	Recovery Fee for credit card payments	Cost recovery with amount not to exceed 2%
9.	Interest Rate on Account Receivables in arrears	2% per month

## SCHEDULE 'B'

1.	Miscellaneous Publications no larger than 11" x 17" a) Black and White paper copies b) Colour paper copies	\$0.50/page \$1.50/page
2.	Engineering Copies (larger than 11"x 17") a) Black and white paper copies b) Colour paper copies c) Digital copies	\$12.30/lineal metre \$18.10/lineal metre \$40.00
3.	a) Engineering Design Standards & Specifications paper copies b) Digital copies	\$40.00 \$40.00
4.	Engineering Booklets: a) City Legal Plans, Storm Drains, Sanitary Sewer, Water Distribution - paper copies b) Digital copies	\$100.00/set \$100.00/set
5.	Business Licence List	\$30.00
6.	Bylaw Compliance Letter	\$75.00
7.	On site location of storm or sanitary sewer service	at cost plus 10% administration fee
8.	Supply weekly Building Permit register	\$15.00/month

**SCHEDULE 'C'****POLICE SUPPORT SERVICES**

<b>Description</b>	<b>Fee</b>
<b>SERVICES</b>	
Police Information Check – Regular	\$40.00
Fingerprinting ( <i>as required for applications other than Police Information Checks processed by the Campbell River detachment</i> )	\$25.00
<b>REPORTS</b>	
Information requiring research	\$75.00 for the first hour \$10.00 for every 15 minutes or portion thereof, after the first hour plus photocopying fees
<b>ACCIDENT/CRIME SCENE</b>	
MV6020	\$35.00
MV6020 and Synopsis to ICBC	\$50.00
Field Diagram Sketch	\$30.00
Scale Drawings	\$50.00
Mechanical Inspection	\$175.00
Analyst Report	\$150.00

## SCHEDULE 'C' cont.

<b>MEDIA/MATERIALS</b>	
Photocopying	\$0.50 per page
CD/DVD/Electronic Media	\$25.00 per transaction plus \$0.75 per disk
Photographs	\$25.00 per transaction plus \$1.50 per photograph



Amd Bylaw 3838 12/21 Schedule added

## SCHEDULE 'D'

Description	Fee
Use of municipal-owned electric vehicle charging station	First 30 minutes free; \$2 per hour thereafter



City of  
**Campbell  
River**

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