

FREQUENTLY ASKED QUESTIONS

CERTIFIED CRIMINAL RECORD CHECK	POLICE INFORMATION CHECK
<p>What is a Certified Criminal Record Check?</p> <p>It is a search of Ottawa’s National Repository of Criminal Records to reveal charges and convictions that pertain to the applicant whose fingerprints were taken.</p> <p>Will I need my fingerprints taken?</p> <p>Yes. They are digitally scanned and sent to Ottawa for comparison against the National Repository for Criminal Records.</p> <p>When will I need a Certified Criminal Record Check?</p> <p>It is required for:</p> <ul style="list-style-type: none"> • Adoption • Canadian citizenship • Landed migrancy • Foreign travel/work/visa/border crossing • Name changes • Record suspension (pardon) • Privacy Act request • It may also be required for paid or volunteer employment. <p>What information does it provide?</p> <p>It lists all charges and convictions that apply to the applicant whose fingerprints were provided. If a vulnerable sector search is also requested, the check may disclose sexual offence convictions for which a pardon was previously granted.</p> <p>How much does it cost?</p> <p>Depending on the reason for the certified criminal record check, you will be asked to pay a fee to the City of Campbell River in the amount of \$26.25. This can be paid by cash or debit. We do not accept credit cards. You may also be asked to pay a fee, in cash only, to the Receiver General for Canada in the amount of \$25 on the day you get your prints taken.</p>	<p>What is a Police Information Check?</p> <p>It is a search of police records, databases and court files which reveal convictions, non-convictions and any adverse contact that the applicant has had with the police.</p> <p>Will I need my fingerprints taken?</p> <p>Possibly. If you are working with people considered to be in the Vulnerable Sector, such as children, seniors, and mentally or physically challenged individuals, you may be required to submit your fingerprints.</p> <p>When will I need a Police Information Check?</p> <p>It is required for volunteer employment and paid employment, at the employer’s request. Some educational institutions require a check for program entry, and landlords may also request a check prior to signing a rental agreement.</p> <p>What information does it provide?</p> <p>It provides offence information, including convictions, non-convictions and adverse information available in police agency databases. If a vulnerable sector search is also requested, the check may disclose sexual offence convictions for which a pardon was previously granted.</p> <p>How much does it cost?</p> <p>If you are getting a Police Information Check for paid employment, education or tenancy, you will be charged \$42. This can be paid by cash or debit. We do not accept credit cards.</p> <p>There is no fee for having fingerprints taken due to a vulnerable sector search. If you are volunteering in Campbell River, all fees are waived.</p>

Where can I find additional information about Criminal Record Checks?

[RCMP in British Columbia](#)

[RCMP - Criminal Record Checks](#)

[Government of BC - Criminal Record Checks](#)